

## **Chicago Equity Partners, LLC**

Chicago Equity Partners, LLC is a premier mid-sized investment management firm with over \$10 billion in assets under management. We offer a full range of domestic equity, fixed income and alternative strategies for our clients, which include public funds, Taft-Hartley plans, corporations, foundations and endowments, and sub-advisory relationships throughout the country and around the world.

**Position:** IT Specialist

### **Responsibilities**

The IT Specialist will assist with business recovery plans, assigned project work and take part in managing network and desktop resources. Duties include daily maintenance and monitoring of security services, backup systems, software patches and other technical support responsibilities as needed. Responsibilities also include configuring and supporting Servers, PC's, application software, printers, peripherals and phones.

### **Qualifications**

Preferred skills and attributes:

- Ability to manage multiple high priority projects.
- Ability to research and troubleshoot technical problems as a highly independent and motivated team member.
- Hands-on experience working with Microsoft operating systems, Active Directory, Virtualization, Microsoft Office, and other popular business software products.
- Experience resolving end-user hardware and software problems in a real-time environment.
- Ability to work in a fast-paced, high energy, team-oriented environment.
- Strong communication and analytical skills and a desire to grow technically and professionally.
- Excellent organizational, writing and customer service skills.
- Experience with Perl, SQL or other scripting/automation utilities
- Ability to analyze, establish, monitor and maintain vendor relationships.
- Minimum Bachelor's degree required

Please e-mail cover letter and resume to [careers@chicagoequity.com](mailto:careers@chicagoequity.com). We will only contact successful candidates.

Chicago Equity Partners is an equal opportunity employer, committed to diversity in its workforce (M/F/D/V/).